

If you are a
THIRD PARTY
and need to verify
GED® status



State of Arizona
Department of Education



Record Request Form ■ Go to:
<http://www.azed.gov/adultedservices/hse-transcripts/>

OPTION #1 VERIFY ONLINE = 20 Seconds FREE!!

Use this option to verify transcript/scores you already have.

Go to www.hse123.org

OPTION #2 VERBAL VERIFICATION = 3 Business Days Processing

Have candidate complete the Transcript Request Form or use your own permission-to-release form. Mail form and payment.

Call **(602) 258-2410 opt. #2** three business days after receipt.

► **Mailing Address**

Arizona Department of Education
Adult Education Services Bin #26
1535 W. Jefferson Street, Phoenix, AZ 85007

TIPS for THIRD PARTIES

- We cannot verify scores or provide transcripts to third-party verifiers through phone requests.
- Verifiers are responsible for calling for results after a request & payment are received.
Verifiers may call **THREE BUSINESS DAYS** after the request is received: **(602) 258-2410 #2.**
- When a request is received, we are able to confirm a date via phone when a candidate was awarded her/his diploma. If no record is located, we can state that we do not have a record of a diploma being awarded to the candidate.
- Candidate permission to release information is required.
Electronic signatures are not accepted.